FREQUENTLY USED WIDGETS

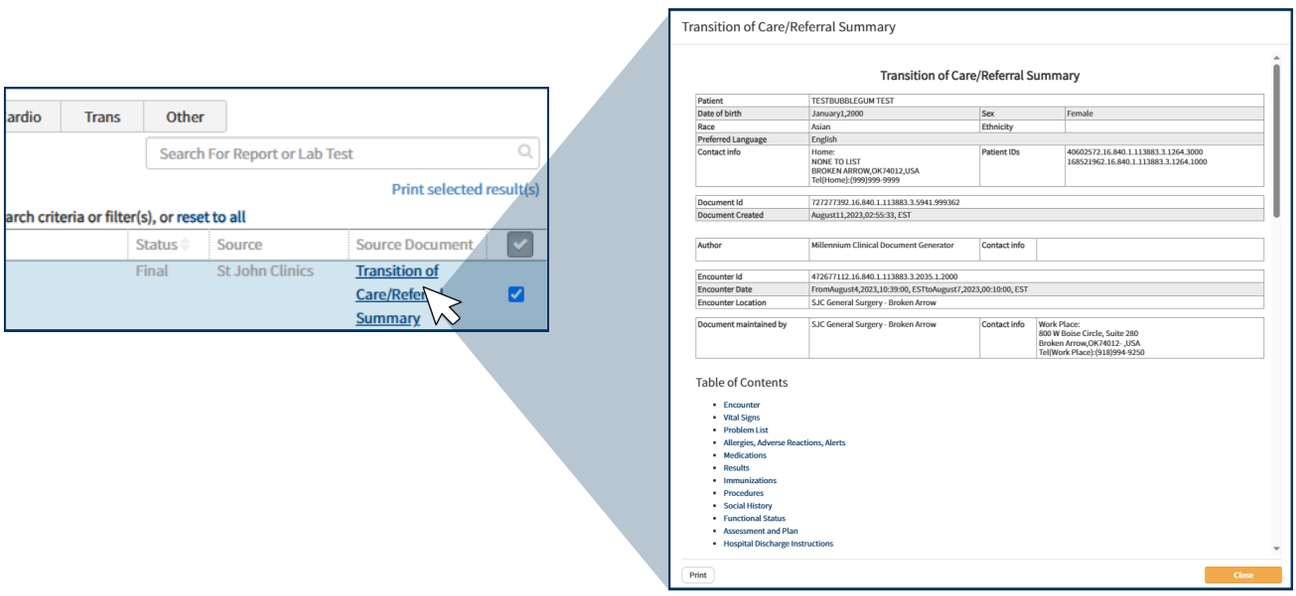
HOW TO USE EXPANDED WIDGETS: A QUICK GUIDE

This guide will show you how to navigate and use the Encounters, Documents, and All Results widgets when they are expanded. You'll learn how to search, filter, sort, and view important patient information more easily.

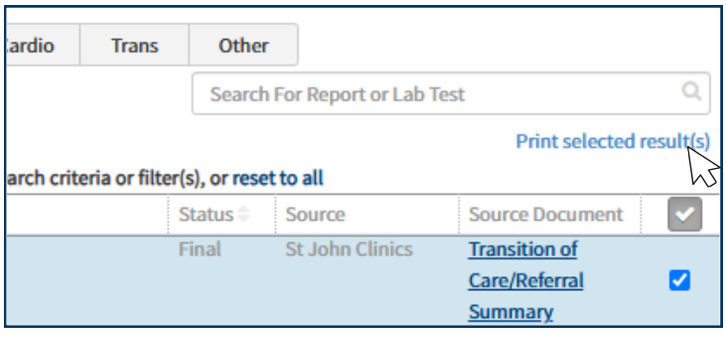
HELPFUL TIPS



- Click the double window icon in the top right corner of any widget to **expand** it in a new tab.
- Some widgets include a search bar to help you find specific results (e.g., encounters from a certain provider).
- When a widget is expanded, each item will show its source document. Documents that are navy blue and underlined when hovered over can be clicked to view more details—this is helpful for seeing where a result came from.



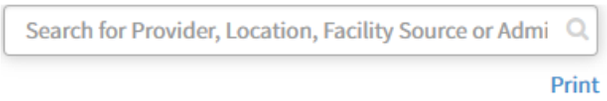
- You can sort any column with arrows next to its title. The widget sort default is newest results first. Click the arrows to sort by date or alphabetically.
- To print results, check the box next to the items you want, then click “Print Selected Result(s)”.



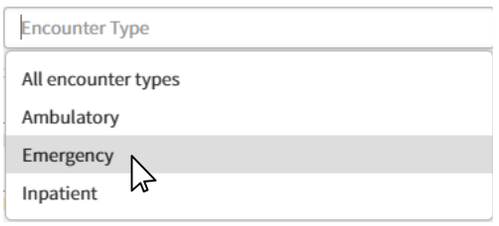
ENCOUNTERS

The Encounters widget displays all patient encounters, including ambulatory, inpatient, and emergency visits.

- Expanding the widget reveals a search field to help you find specific encounters by provider or location.



- You can also filter by encounter type—for example, limit the view to only emergency visits if needed.

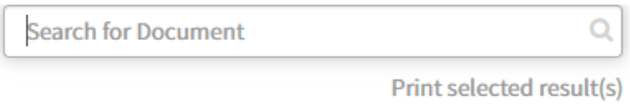


- Be sure to click on any associated documents within the widget to get a high-level overview of the patient's health during that visit.

DOCUMENTS

If the encounter you're reviewing doesn't have a source document, or if you need to access the most recent care documents for a patient, the Documents widget is your go-to.

- Expanding it gives you a search field where you can look up key terms from the Description column (e.g., "Summary of Care Document").

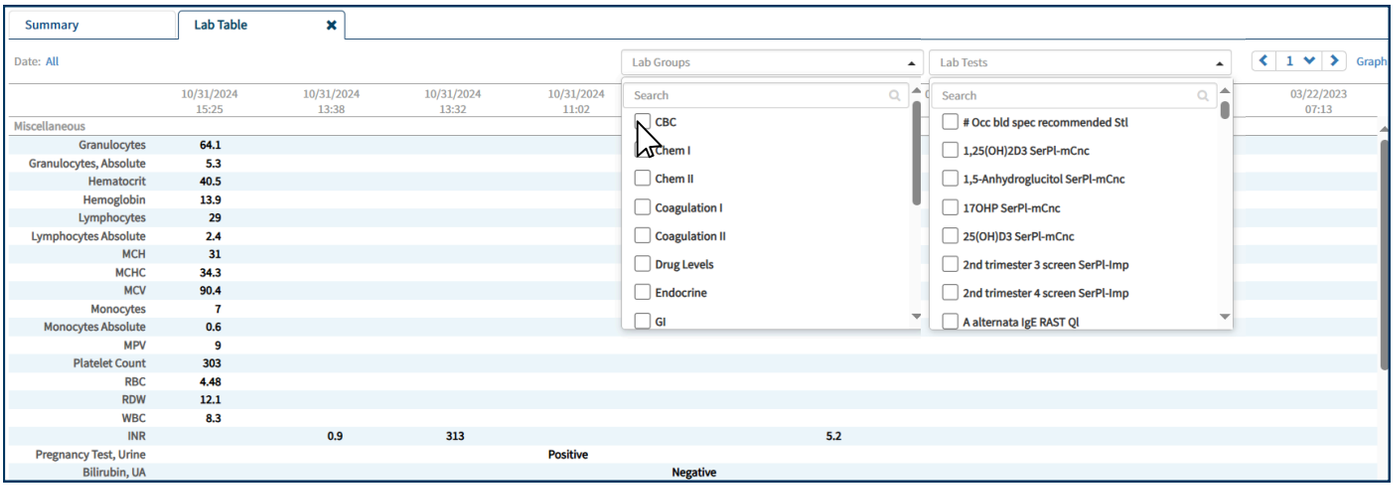


LABS

The Labs widget displays all lab results for the patient, with test names as rows and result dates as columns. This layout makes it easy to track results over time and identify labs associated with the same encounter date.

- When expanded, the widget enables searching for specific Lab Groups (test panels) and individual Lab Tests (result components within those panels). Multiple items from this search can be selected to view.

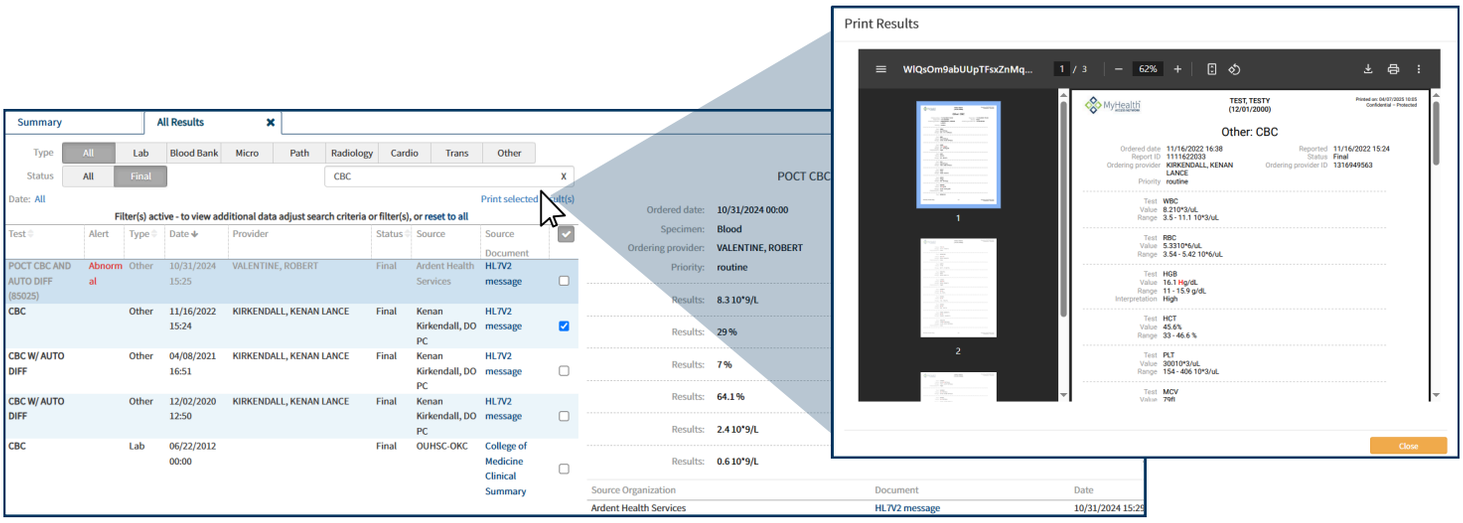
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ALL RESULTS

The All Results widget shows all logged results for a patient—this includes labs, pathology, radiology, and "other" results that may not have a category code (such as progress notes).

- Once expanded, you can search for specific reports or lab tests. Nurses often use this widget to find recent blood work (e.g., CBC) to avoid duplicate testing.
    - TIP: If the component name of a test result isn't visible, check the box next to it and click "Print Selected Result(s)" to view the details.



CONTACT US

Do you have any questions? Are you interested in a personalized training session? We are here to help!

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